



DIRECTORATE OF REVENUE INTELLIGENCE
7th FLOOR, D BLOCK, I.P.BHAWAN, I.P.ESTATE, NEW DELHI
Fax No.23370954, Tel: 23378629, 23379871, e mail: drihqrs@nic.in

DRI F. No. A-11011/3/2014 (Pt-I)-Estt.

Dated: 15.12.2015

TENDER FOR HIRING OFFICE ACOMMODATION AT NEW DELHI

Directorate of Revenue Intelligence (Hqrs.), New Delhi invites offers from the Owners of premises for total area of 50,000 \pm 15% Square feet with all facilities including adequate power (with power back up/ space for DG set) / water supply and **sufficient parking space** for its offices in New Delhi as per details below:

Sl. No.	Name of office	Carpet Area Required
1.	Directorate of Revenue Intelligence (Hqrs.), New Delhi	50,000 \pm 15% Square Feet
	Total Area	50,000 \pm 15% Square Feet

Area required for above office should preferably be in a single building. However office space separately for each of the above mentioned offices may also be offered for consideration. The premises should have proper connectivity with the local transport and Metro Railway Stations. It should be ready for immediate occupation. **Interested parties with clear title alone may apply.** They may download the technical bid and financial bid formats from Directorate of Revenue Intelligence (Hqrs.), New Delhi website <http://dri.nic.in> and submit their offers in two separate sealed envelopes super-scribed as 'Technical bid' and 'Financial bid' and send it in a single envelope super-scribed as "Tender for hiring office accommodation at Delhi" latest by **08.01.2016** at the following address:-

The Director General
Directorate of Revenue Intelligence (Hqrs.)
7th Floor, Drum Shape Building,
D-Block, I.P. Bhawan, I.P. Bhawan
New Delhi-110002

Priority would be given to premises belonging to Public Sector Units/Govt. Department / Public Financial Institutions. Similarly, preference shall be given to building of new construction, Furnished Plug and Play office buildings having independent parking space and proximity to CBEC, North Block, New Delhi. Private owners shall submit copies of documentary proof of ownership along-with Technical Bid. **No Brokers Please.**

Directorate of Revenue Intelligence (Hqrs.), New Delhi reserves its right to accept or reject any offer without assigning any reasons.

-Sd/-

Pr. Additional Director General
Directorate of Revenue Intelligence (Hqrs.)

OFFER SUBMITTED FOR LEASING PREMISES FOR DIRECTORATE OF REVENUE INTELLIGENCE (HQRS.), AT 7TH FLOOR, DRUM SHAPE BUILDING, D-BLOCK, I.P. BHAWAN, I.P. ESTATE, NEW DELHI

TECHNICAL BID

(To be submitted in a separate sealed envelope super-scribed Technical Bid')

With reference to your advertisement in the _____ dated _____, I/We offer the premises owned by us for Directorate of Revenue Intelligence (Hqrs.) at New Delhi.

GENERAL INFORMATION	
A. LOCATION	
a) Name of the Building	
b) Building Number-	
c) Name of street/Road-	
d) Name of City-	
e) Pin Code-	
B. Name of owner(s)	
TECHNICAL INFORMATION	
a) Building	
i Loading bearing	YES/NO
ii Framed structure	YES/NO
b) Type of building Residential- Institutional-	
c) No. of Rooms & details of other accommodation (attach a copy of the layout plan)	
d) Definition of Floor area will be the area which is covered by excluding the following portions (i) Walls and columns (ii) Portico (iii) sanitary shafts (iv) stair case (v) Bon louvers (vi) lift wells (vii) Air conditioning duct (viii) Balcony (ix) portion below windows sil (x) lofts	
e) Building ready for occupation, if not how much time will be required for occupation	
f) Amenities available	
i. Electric Power supply	
ii. Running Water Supply	
iii. Whether plans are approved by the local authorities	
iv. Whether NOC from local department obtained. If no,	

whether you will obtain the same from Local authorities.	
v. Whether occupation certificate has been obtained.	
vi. Whether direct access is available from the main road	
vii. Year of Construction	
viii. Whether building is independent. If not, who will be occupying the other portions of the building	
ix. Type of flooring	
x. Type of painting (Please specify) a. White wash b. Distempered c. POP with oil bound distempereing	
xi. Type of flooring in toilets	
xii. Whether built in wardrobes are available in rooms	
xiii. Type of wiring (please specify) open wiring / concealed)	
g) Services	
i. Whether water is available from bore-well	
ii. Whether water is available from Municipal corporation with overhead tank and sump	
iii. Whether septic tank provided	
iv. Whether Municipal Sewage system provided	
v. Whether fire fighting arrangements provided	
vi. Whether compound wall constructed	
vii. Whether garden available within the compound	
viii. No. of four wheeler for which parking is available.	
ix. Type of parking such as open, covered or closed, may be specified	
x. Whether Yard light provided.	
xi. Whether Access to terrace provided	
xii. Whether willing to make	

additions/alterations in the premises as per requirements.	
h. Whether structural stability certificate from a structural Engineer submitted	
i. Whether there is any central air-conditioning duct/plant	
j. Whether there is excessive use for combustible material such as wood work/ thermocol in the construction	
k. Whether there is a provision of goods lift	
l. Whether pre-construction / post construction anti-termite treatment has been provided	
m. Whether the plinth height of building minimum 450-500 mm above ground level	
n. Whether water proofing treatment on the terrace done as required	
SIGNATURE OF OWNERS Name Contact No. : (i) Mobile: (ii) Landline:	

Name

Contact No. : (i) Mobile:

(ii) Landline:

(iii) Email:

**FINANCIAL BID FOR DIRECTORATE OF REVENUE INTELLIGENCE(HQRS.) AT 7TH FLOOR,
DRUM SHAPE BUILDING, D-BLOCK, I.P. BHAWAN, I.P. ESTATE, NEW DELHI**

(To be submitted in a separate sealed envelope super-scribed 'Financial Bid')

With reference to your advertisement in the _____ dated _____, I/We offer the premises owned by us for Directorate of Revenue Intelligence (Hqrs.) at New Delhi.

GENERAL INFORMATION	
A. LOCATION	
a) Name of the Building-	
b) Building Number-	
c) Name of street/Road-	
d) Name of City-	
e) Pin Code-	
B. Name of Owner(s)	
C. Rent – (The rent will be subject to issue of fair rent certificate by the CPWD as per procedure laid down by the Govt. No advance rent or deposit will paid by the Govt. as a matter of policy) Rent per sq. Ft. Of floor are (Floor area will be calculated as per details given in 'Note' on next page) All municipal taxes, cess, or any other tax applicable are to be borne by landlord. The electricity and water bills, as per actual consumption to be borne by Government.	
D. i) Lease period shall be 3 years with an option to renew the lease for further mutually agreed upon period. ii) The lease deed will be in the format of Standard Lease Agreement as approved by the Directorate of Estates (copy of which is available on the web site) and shall be executed with the appropriate authorities. The stamp duty charges relating to the registration, if any, shall be borne by the landlords.	
Definition of floor area Floor area is the area which is covered but excluding the following	

portions (i) Walls and columns (ii) portico (iii) sanitary shafts (iv) stair case (v) Bon louvers (vi) lift wells (vii) Air conditioning duct (viii) Balcony (ix) portion below window sil (x) Lofts.	
SIGNATURE OF OWNERS Name No. : (i) Mobile: (ii) Landline:	

SIGNATUE OF OWNERS

Name

Contact No. : (i) Mobile:

(ii) Landline:

(iii) Email: