



राजस्व आसूचना निदेशालय (मुख्या०)/ DIRECTORATE OF REVENUE INTELLIGENCE (HQ)
सातवाँ तल, इंद्रप्रस्थ भवन/7TH FLOOR, I.P. BHAVAN
डी ब्लॉक इंद्रप्रस्थ इस्टेट/ 'D' BLOCK I.P. ESTATE
नई दिल्ली-110002/ NEW DELHI
दूरभाष: 011-23378629, ईमेल: drihqrsadmncbec@nic.in

F.No.D-24011/01/2024-Admn./5435

Dated: 05.04.2024

Tender for providing Digital Forensic Services for the Office of the Directorate of Revenue Intelligence (DRI), Hqrs, New Delhi.

The Directorate of Revenue intelligence, Hqrs, New Delhi invites tenders in sealed covers from bonafide, reliable, and resourceful service providers, experienced in the field of Digital Forensic Services for specific services for the office of DRI(Hqrs), New Delhi. Initially, the contract is for a period of one year (from 01.07.2024 to 30.06.2025), which is likely to be extended by another year, at the administrative convenience of the competent authority, DRI (Hqrs), New Delhi subject to satisfactory performance.

Detailed information/ terms and conditions for the bidders are enclosed as Annexure "I, II & "III" respectively which could be downloaded from the Official website www.cbic.nic.in and www.dri.nic.in. For the vendors fulfilling the terms and conditions/instructions the offer should be submitted in 2 (two) bid pattern, i.e. (i) technical bid and (ii) financial bid, and both bids are to be placed in two separate sealed envelopes (clearly super scribing "Technical bid" and Financial bid') which in turn should be placed in one single sealed cover duly superscribed "Tenders for Providing Digital Forensic Services for the office of the DRI(Hqrs), New Delhi so as to reach O/o Directorate of Revenue Intelligence, 6th Floor, Room No.610, Indraprastha Estate, Indraprastha Bhawan, New Delhi-110002 on or before 06.05.2024 upto 17:00 hrs.

The bids will be opened at 12:30 Hrs on 07.05.2024 before the tender opening committee in the office of DRI (Hqrs), New Delhi and presence of the Vendors of their representatives if they present. The DRI (HQ), New Delhi, reserves the right to reject any or all of the quotations without assigning any reasons.

This issues with the approval of competent authority.


5/4/2024

(Vir Singh)

Administrative Officer (Admn.)

Copy to:

1. Webmaster, DRI Website to upload the said tender on the DRI official website.
2. Webmaster (CBIC) to upload the said tender on the www.cbic.nic.in website.
3. Notice Boards

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Annexure-I

Terms and Conditions for the Hiring Digital Forensic Services

1. DRI(Hqrs), New Delhi invites sealed bids from bona-fide reliable and resourceful service providers experienced in the field of Digital forensic service for specific services for the office of the DRI(Hqrs).
2. The professional skills required are:
 - (a) Forensic acquisition / Imaging of different types of storage media such as hard Drives, USB thumb drives, CDs/DVDs, Tablets, Servers etc. Retrieval of deleted files, cracking passwords from suspected computer (source, and preparing separate working copies by using legal and most efficient and updated forensic tools, etc.
 - (b) Analysis of Digital evidence: Registry analysis, metadata analysis, RAM Analysis, Data Carving. Timeline Analysis, Data Retrieval, Active file analysis, decryption, and password cracking: hidden file analysis, web artifact analysis, keyword search etc.
 - (c) Email Forensics, indexing of mails, time-line analysis, keyword searching etc.
 - (d) Mobile Forensics Logical and Physical extraction of mobile phones/ all kinds of smartphones including I-phones, I-pads etc.; data extraction and analysis, SIM card analysis etc.
3. The Applicant Service Provider should have in their employment/services, qualified digital forensic specialists with minimum 5 years' experience preferably handling the cases relating to the investigation wing of Customs or other Central/State Enforcement Agencies and should possess all updated/latest versions of the Cyber tools such as oxygen forensic, encase, Cellebrite. X-ways, Phone Rescue etc Number of digital forensic specialists available with the applicant should be indicated with the bid,
4. Applicant contractors should have a reputed client base. The client list should be submitted with the bid.
5. The Applicant contractor should preferably have a Pan-India presence, atleast in cities having DRI ZUs, RUs & SRUs (locations of DRI offices Pan-India may be seen at DRI website (URL: www.dri.nic.in) or should be able to send teams at short notice to outstations.
6. The Applicant contractor' should ensure that the resource persons are made available as and when required by the officers of the office of the DRI(Hqrs), New Delhi even at a short notice. The vendor should make available full-time resources (which is typically around 10-15 people) plus additional resources as required.
7. The vendor should provide the list of engineers (with their qualifications and experience) who are part of the team with the tender, any new person will have to be cleared by the Department before being inducted into the team.
8. The applicant contractor should ensure compliance of strict confidentiality of data and procedures, as the matter dealt with will be of high sensitivity and utmost importance.
9. The DRI(Hqrs) reserves the right of accepting the whole or any part of the quotation received and the contractor shall be bound to perform the same at the rates quoted.
10. The bidder is requested to make the Earnest Money Deposit (EMD) of Rs.20000/- (Rupees twenty thousand only), refundable (without interest), accompanied with the Technical bid in the form of Demand Draft/Pay Order from any of the scheduled Banks drawn in the favour of Pay & Account Officer, HQ, C.R. Building, New Delhi, payable at New Delhi, valid for a period of 90 days.

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11. On acceptance of the successful bid, the service provider has to submit performance guarantee of an amount of Rs.1 Lakh for the entire period of the contract in the form of Bank Guarantee from a Nationalized Bank drawn in favour of Pay & Account Officer, (HQ), C.R. Building, New Delhi after the awarding of contract. The performance Guarantee should remain valid for a period of sixty days beyond the date of completion of contract.
12. A consolidated bill will be submitted after the satisfactory completion of the work for payment the bills will also be countersigned by the relevant officers before submitting the same. The bills will be cleared within a reasonable time. However, in case of any unexpected delay, the contractor should be in a position to offer a credit facility for the period.
13. TDS and GST will be made as per law.
14. The contract could be terminated without assigning any reason by this Directorate any time.
15. Suitable penalty will be imposed by this Directorate as decided for refusal of service/ discrepancy and delay in service.
16. The Technical bid should be as per Annexure-II and Financial bid as per Annexure -III otherwise vendor will be considered disqualified.

[Handwritten signature]
5/11/24

Technical BID Document

1.	Name and Address of the registered agency	
2.	Name and address of the Owner (S)	
3.	PAN & GST Registration No.	
4.	Year of Commencement of Agency With evidence for having experience in Digital forensic services	
5.	Number of Digital Forensic Specialist available with qualification	
6.	client list last 5 years (only investigation/Forensic)	
7.	Enforcement agencies who had taken services of the applicant in the recent past.	
8.	No-Bankruptcy / Insolvency / Blacklist firm/branch/section certificate.	
9.	Certificate regarding latest Forensic tools, software and proficient technician (Time to time update required)	
10.	EMD amount Rs. 20,000/- as Demand Draft/Pay Order from any of the scheduled Banks drawn in the favour of Pay & Account Officer, HQ, C.R. Building, New Delhi.	

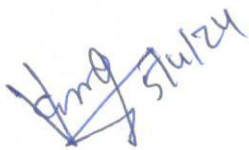
***Hard copy of above document is mandatory to be enclosed.

Signature of the Authorized Signatory

DECLARATION

I/ We hereby certify that the information furnished above is full and correct to the best of my/our Knowledge and belief. I/We understand that in case any deviation is found in the above statement at stage, the agency will be blacklisted and may not be permitted to bid in future.

(Signature Authorized Signatory with date)

Handwritten signature and date: 12/15/24

Contd.P-5

Annexure-III

FINANCIAL BID DOCUMENT

(A)

S. No	Description	Rate in Rs. (including services of Cloning/Imaging/Copy/Data retrieval/Searching) (Price of Hard Disc not to be added).
1.	Carving & Extraction from Computer/AIO/Laptop/other storage device etc.	>1TB = <1TB =
2.	Carving & Extraction from Mobile Phone/Tablet/Pen drive (all types) etc.	>64GB = <64GB =
3.	Recovery of Deleted Data from computer/AIO/mail etc.	>1TB = <1TB =
4.	Analysis of Data etc.	>1TB = <1TB =
5.	Back-up/Imaging/Indexing (Price of Hard Disc not to be added)	

(B)

S. No	Description	Rate in Rs.
1.	Rate of one Hard Disc (in Rs.)	1TB = 2TB = >2TB =

(C)

S. No	Description	Rate in Rs.
1.	Outstation visit	

***Hard copy of above is also to be enclosed.

(Signature Authorized Signatory with date)

[Handwritten Signature]
5/5/24