



**DIRECTORATE OF REVENUE INTELLIGENCE
LUCKNOW ZONAL UNIT
2/31, VISHAL KHAND, GOMTI NAGAR, LUCKNOW-226 010
Phone Nos. – (0522) 2304176, 2304209; Fax – (0522) 2304216**

DRI F.No. I/22/23/2018

Dated: 04.10.2018

TENDER FOR HIRING OF STAFF CAR AT DRI, ZONAL UNIT, LUCKNOW

This office invites competitive bids for hiring of Staff Car, in excellent running condition for entitled officer use, anywhere in India on monthly basis.

2. Last date for submission of bid is 24.10.2018 (Before 1PM), in favour of the Additional Director at, O/o Directorate of Revenue Intelligence, Lucknow Zonal Unit, 2/31, Vishal Khand, Gomti Nagar, Lucknow-226010.
3. The bid may be submitted in the prescribed format attached, along with Annexure I and Annexure II.
4. Demand Draft of Rs. 10,000/- as Earnest Money Deposit 'EMD' in favour of 'DDO, DRI, LUCKNOW' is to be submitted alongwith the bid, otherwise the bid shall be out rightly rejected.

Terms and Conditions of the Tender

While submitting bids, the applicant should specifically note that:

1. The Bidder should be able to provide the vehicle as requisitioned. Type and no. of vehicle are as under-

S.No.	Category A-3	No. of vehicles required	Usage
01.	Mid-Sized Vehicle (Maruti Ciaz/ Honda City/Hyundai Verna) or equivalent	01	To be used up to 30/31 days subject to 2,500 Kms. in a month.

2. Rate quoted in Annexure II attached is for a commercially registered vehicle in excellent and neat exterior interior and running condition which they shall also so maintain during the period of hire.
3. The vehicle should not be older than 02 years.
4. The vehicle shall be provided on any day including Saturday, Sunday and Holidays, required by the Hirer.
5. Zero based mileage i.e. mileage starting and ending at/from duty or drop off location shall be adopted for the purpose of calculating the kilometres.
6. Bidder should have arrangements for establishing contact and round the clock service.
7. The rates shall be quoted exclusive of GST. The amount of GST (if any) should be mentioned separately.
8. The billing will be done on monthly basis and bills to be submitted in triplicate by the 5th of the succeeding month.
9. The vehicle provided should strictly comply with all the laws in force in India and their drivers should have valid driving licence complying with the laws in force and they should be

- adequately experienced, and maintain decency, politeness, and neat dress and good habits.
10. Drivers should be equipped with functional mobile phone at their cost, for contact purposes.
 11. Any person who is in government service or an employee of the department should not be a partner, directly or indirectly, with the service provider.
 12. The service provider will comply with the labour laws in force and all liabilities in this connection will be of Service Provider.
 13. If the contract is awarded, the owner shall provide the department the complete details of the vehicle, certified copy of the RC book, comprehensive insurance policies as well as full details of deployed drivers, their addresses and copies of their driving licences.
 14. The department will not be under any obligation, legal or otherwise, to provide employment to any of the personnel of the service provider during or after the expiry of the hire period. The department recognises no employer-employee relationship between the department and the personnel deployed by the service provider. The department shall not be responsible financially or otherwise for any injury to the vehicle or driver or person deployed by the service provider during the course of hire.
 15. In case of any accident, any and all the claims and damages arising there from shall be met by the service provider.
 16. The service provider shall undertake to indemnify the department against all damages/charges arising on account of or connected with the negligence of the service provider or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demands thereof.
 17. In the event of the hired vehicles developing snags the service provider will ensure that a replacement vehicle is provided on priority and in case of failure to make alternative arrangement, the Department will be at liberty to hire other vehicle and the cost incurred on account of such hiring shall be at the expense of the service provider.
 18. The department reserves the right to terminate the contract without assigning any reason by giving ten days notice.
 19. Department shall not make any advance payments and payments shall be made only on the basis of monthly bills submitted on end of every month.
 20. The EMD of unsuccessful bidders will be refundable within 30 days after the completion of the process. No interest would be payable on amount of EMD. The EMD will be forfeited in case the bidder asks for modification in his/their bids or do not accept the Contract after being awarded the same.
 21. The Additional Director General, DRI, Lucknow reserves the right to require fulfilment of other conditions, not expressly mentioned, which are consistent with use of vehicles on hire with this office, and to reject any or all tenders without assigning any reason thereof.
 22. In case of dispute, the decision of the Additional Director General, DRI, Lucknow, shall be final and binding.

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(Rajani Kant Mishra)
Deputy Director

TECHNICAL BID DOCUMENT

1. Name of the service provider :-
2. Address :-
3. Name(s) & address of the partners
/Directors/Proprietor (with mobile No.) :-
4. Contact Person(s) (with mobile no.) :-
5. NO. of Years of experience in providing
Rent-A-Service :-
6. List of vehicles with model & year Provided
By the bidder :-
7. GSTIN (Goods & Services Tax Identification
Number) :-
8. PAN No. (attach copies of last two Income
Tax) :-
9. Details of EMD :-

DECLARATION

I/We, _____ hereby certify that the information furnished above is full and correct to the best of my/ our knowledge. I/We understand that in case any deviation is found in the above statement at any stage, the concern will be blacklisted and barred without any notice from having dealing with the department in future.

(Signature)
(Date & Seal)

FINANCIAL BID DOCUMENT

1. Name of the Service provider :-
2. Address :-
3. Name(s) & address of the Partners/Directors
/Proprietor (with mobile no.) :-
4. Contact Person(s) (with mobile No.) :-
5. Bid amount (exclusive of GST) :-

Types of Vehicles	No.	Year & Model	Rate quoted per month

- (i) We, undersigned, offer to provide vehicle in conformity with the conditions of contract and specifications for the amount quoted above.
- (ii) We undertake to enter into agreement within 03 days of being called upon to do so and bear all expenses including charges for stamps etc and agreement will be binding on us.
- (iii) If our Bid is accepted, we agree to deposit an amount of Rs. 10,000/- as performance security within 03 days of the entering into agreement.
- (iv) We understand that the Department is not bound to accept the lowest or any bid and the acceptance of the bid is subject to our financial stability.
- (v) It is hereby certified that the above rate quoted is inclusive of driver's, salary, daily data, fuel expenses, vehicle & maintenance expenses and other incidental expenses.

(Signature of Authorized signatory)
(Date & Stamp)